

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
MARCH 21, 2023

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the Library on March 21, 2023 at 6:15 p.m.

Trustees present and representing a quorum were Nancy Larson, Roger Grodeon, Frank Bandre, Wayne Wilhelm, Suzy Friederich, Jordan Rehfeldt, and Merly Friedland; absent were Scot Erickson and Kay Connolly. Also present was Library Director Joel Pikora.

President Nancy Larson presided and Merly Friedland recorded the minutes.

Additions to agenda – None. Public comments – None.

The minutes of the last board meeting held on January 17, 2023 were approved as written.
(*Motion by Wayne, second by Suzy*)

Financial Report: Frank presented the Balance Sheet as of February 28, 2023, the statements of income and expenses for the months of January and February, 2023 and the (10-month) year-to-date period from May 1, 2022 to February 28, 2023. We are doing well on both income and expense sides of the operations. Income has been coming in at a more rapid pace while expenses are generally within the budget. Cash position and investments remain positive. Interest rates are trending higher, which should increase the yield on our CDs. With two more months to go in the current fiscal year, we are very likely to end the year with favorable outcome.

The Board unanimously approved the above financial statements and ordered that the same be filed for audit. (*Motion by Wayne , second by Jordan*)

Personnel Committee Report: A. The Committee met on February 24, 2023. On behalf of the Committee, Nancy presented in detail and recommended for Board approval, a proposed salary schedule for the library staff for FY 2023-2024, totaling \$219,113.05. There was a review of the current Library Salary Schedule for each staff position, along with their duties, performance, length of service, education and experience. Joel is very pleased with the performance of the staff and makes sure that they are exposed to new opportunities to enhance their skills and knowledge in delivering library services.

After discussion, the Board approved, by unanimous voice vote, the recommendation of the Personnel Committee, to adopt the proposed salary schedule for FY 2023-2024 in its entirety, as presented. (*Motion by Suzy, second by Jordan*)

B. Formation of Nominating Committee – Nancy, Kay and Roger were named members of the Nominating Committee for the position of officers for FY2023-2024.

Director's Report: Please refer to the Director's written report for the March, 2023 Board Meeting, the Comparative Library Circulation Report for January/February 2022 and January/February 2023, Non-Resident Registrations and Library Programming Report.

The Director brought up other matters for Board information, discussion and appropriate action:

A. Fire Alarm Installation – Successfully installed and operating.

Director's Report - continued:

B. Illinois House Bill 2789 – Joel briefed the Board on the potential impact of this bill on libraries. It is about anti-book banning legislation which is viewed favorable to and supportive of libraries.

C. Paid Leave for All Workers Act – This recently passed law goes into effect on January 1, 2024, requiring employers to provide at least one hour of paid leave for every 40 hours worked and to carry over up to 40 hours of paid leave annually. The Policy Committee will see that our PTO policy is in compliance with this law.

D. Statements of Economic Interest for 2023 – The deadline for filing this document is May 1, 2023. The County mailed out the notices on March 17th.

E. Falling Incident (3/14/2023– Joel and the Staff have put together an incident report on file and archived the security footage of the incident.

Old Business: A. Public Health Update – The COVID situation appears to be stable nationwide. Medium transmission noted.

B. TIF 2B Renewal – Nancy and Joel met with Mayor McMahan at City Hall to follow up on the terms and completion of the related Inter-Governmental Agreement.

C. Archive Social Account – We are moving forward on this jointly with the City of Mascoutah. The City will help in setting us up.

New Business: The Director presented the following matters for Board consideration and approval. After discussion, these actions were taken.

A. Regular Board Meeting Dates for FY 2023-2024.

The Board approved, by unanimous vote, the dates of regular board meetings for Fiscal Year 2023-2024. (Motion by Frank, second by Jordan)

B. Non-Resident Participation for FY 2022-23.

The Board approved, by unanimous vote, the Library's Non-Resident participation in Fiscal Year 2023-2024, with non-resident fee rate of \$151.00. (Motion by Roger, second by Wayne)

C. Affiliation Agreement - *The Board, by unanimous vote, approved and ratified the execution of the SIUE Social Work Practicum Site Affiliate Agreement with the library. (Motion by Suzy, second by Roger)*

D. Decennial Committees – We have to study the whole process involved in forming and participating in these committees.

E. Media Display Shelving Units – Joel presented a proposal by Wolter to equip the library with four (4) Media Display Shelving. After discussion, this action was taken:

The Board approved, by unanimous voice vote, the purchase of the said Media Display Shelving at price of up to \$5,500. (Motion by Frank, second by Roger)

New Business – continued: F) Mango Languages Subscription – Joel briefed the Board on the usefulness of this item, which engages the community with Language and Culture Learning. After discussion this action was taken:

The Board approved, by unanimous voice vote, the subscription to Mango Languages at \$1,150 per year. (Motion by Roger, second by Suzy)

G) Stack Map Subscription – Not recommended at this time.

Discussion – None

Adjournment: There being no further business, President Nancy declared the meeting adjourned at 7:35 p.m. The next regular Board Meeting will be held at the Library on May 16, 2023 at 6:15 p.m.

Merly T. Friedland
Secretary

