

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 15, 2016

The Trustees of the Mascoutah Public Library held its regular meeting at the library on November 15, 2016 at 7:00 p.m.

All of the Trustees were present, namely: Nancy Larson, Roger Grodeon, Frank Bandre, Wayne Wilhelm, Suzy Friederich, Linda Tribout, Anne Schorr, Jordan Kneschke, and Merly Friedland. Also present was Library Director Marian Albers.

President Nancy Larson presided and Merly Friedland recorded the minutes. There were no additions to the agenda. No public comments were heard or submitted.

The minutes of the board meetings held on September 20, 2016 and November 3, 2016 were approved as written.

Financial Report: Frank presented the Balance Sheet as of October 31, 2016, the statements of income and expenses for the months of September and October, 2016 and the year-to-date period from May 1, 2016 to October 31, 2016. We expect to receive additional property tax monies. We gratefully appreciate the continuing support of The Friends of the Library, for the payment of \$5,750 toward the installation of the library’s security system. Marian added that the security cameras have improved the behavior of some problem patrons. It was noted that the cost of replacing 3 roof top units would be paid out of the General Revenue Fund. The library remains in sound cash position while its operating performance is proceeding according to plan and in line with the budget.

Upon a motion by Linda, seconded by Anne, the Board unanimously approved the above financial statements and ordered that the same be filed for audit.

Finance Committee Report: On behalf of the Committee, Frank presented and recommended, for Board approval, the following rates to levy for FY 2017/2018, based on an estimated EAV of \$121,925,194.

General Fund	0.2498	\$304,569	IMRF	0.0100	\$12,192
Building/Maint.	0.0110	\$ 13,411	Social Security	0.0070	\$ 8,534
Medicare	0.0018	\$ 2,194	Insurance/Tort	0.0092	\$11,217
TOTAL	0.2888	\$ 352,117			

The total levy rate of **0.2888** is exactly the same as the FY 2016/2017 rate. Total tax levy of **\$352,117** is approximately \$10,000 below last year’s level, which is attributable to the decrease in Equalized Assessed Value (EAV) by \$3.6 million. Individual levies by the library were adjusted downward/upward, based on foreseeable needs.

Frank informed the Board that in order to respond timely to the City’s immediate request, the Finance Committee had submitted the above levy to the City of Mascoutah prior to Board approval. The Committee requested the Board to ratify this action.

Finance Committee Report - continued:

Upon a motion by Roger, seconded by Suzy, the Board unanimously approved the recommendation of the Finance Committee to set the FY 2017/2018 levy, at the above stated rates, and further approved and ratified the action of the Finance Committee of having submitted the same levy to the City of Mascoutah.

Director's Report: Please refer to the Director's detailed written report for the November, 2016 Board Meeting and the Comparative Library Circulation Report for September/October, 2015 and September/October, 2016.

The Director brought up the following other matters for information, discussion, and appropriate action. Upon motions duly made and seconded, the Board unanimously approved these actions:

1. *Change patron computer time from 1 hour to 2 hours (Motion by Suzy, second by Roger).*
2. *Authorize the spending of up to \$700 for Staff Christmas Gifts, in the form and nature to be determined by the Director (Motion by Frank, second by Wayne).*

Old Business: 1. Library Logo Designs – Marian presented 8 designs and 8 lettering styles to choose from. *After a close look at them, the Board unanimously selected Design #8 and Lettering Style #7, in colors of purple and gray to be redesigned by Serpentine solutions into a new Logo.*

2. Rieder Room Lettering – Marian showed samples of 3 lettering styles in shades of gray. *After making its selection, the Board authorized, by unanimous voice vote, to spend up to \$1,000 for the Reider Room Lettering (Motion by Suzy, seconded by Frank).*

New Business: 1. TIF monies –According to City Manager Cody Hawkins, TIF monies cannot be used for replacing the roof top units because the city has not used TIF monies for such an expense previously. Marian is going to ask Phil Lenzini about expenses that would qualify for TIF funding.

2. Television replacement – The TV in the Teen Room is showing signs of aging and will likely need replacement in the near future. Marian estimated replacement cost at \$1,200.

3. **Correspondence received and noted:** Thank You/Appreciation notes and letters from the following, with many expressions of compliments for the library's staff and services to the community:

****ALFA Foundation (Bart Hillyer & Martha Dowling, Officers) **Rosalie Lauerman (Children's Writer) **Mascoutah Chamber of Commerce (Jim Connor) **St. Clair County Armed Forces Ball Committee (Mark A. Kern) **Space Camp (AJ Mueth) **Mascoutah Township (Debra A. Moll) **Elsenpeter Productions **Kathleen Ptaub **Todd Rehklau ** Sam (Eagle Scout) **Moyer District Library **Nancy Peterson **Emily, Bari & Alex **Nancy Larson**.**

Adjournment: There being no further business, President Nancy declared the meeting adjourned at 7:55 p.m. The next Board Meeting will be on January 17, 2017 at 7:00 p.m.

Merly T. Friedland, Secretary
Secretary