

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 18, 2014

The Trustees of the Mascoutah Public Library held its regular meeting at the library on November 18, 2014 at 7:00 p.m.

Trustees present were Nancy Larson, Roger Grodeon, Frank Bandre, Wayne Wilhelm, Linda Tribout and Merly Friedland; absent were Suzy Friederich, Anne Schorr and Jordan Kneschke. Also present was Library Director Marian Albers.

President Nancy Larson presided and Merly Friedland recorded the minutes. There were no additions to the agenda. No public comments were heard or submitted.

The minutes of the board meeting held on September 16, 2014 were approved as written.

Financial Report: Frank presented the Balance Sheet as of October 31, 2014 and the statements of income and expenses for the months of September and October, 2014 and the year-to-date period from May 1, 2014 to October 31, 2014. During review of the reports, Marian explained those expenses that were either of sizable amounts or over budget, especially in the areas of processing supplies, equipment and furniture, building repairs and maintenance, and summer programs. Funds were available to cover those big expenses. Library finances are in sound condition.

Upon a motion by Wayne, seconded by Roger, the Board unanimously approved the above financial statements and ordered that the same be filed for audit.

Finance Committee Report: On behalf of the Committee, Frank presented and recommended for Board approval the following rates to levy for FY 2015/2016, based on an estimated EAV of \$127,931,164:

General Fund	0.2525	\$323,026	IMRF Levy	0.0137	\$17,527
Building Levy	0.0136	\$ 17,399			
TOTAL	0.2798	\$357,951			

Upon a motion by Linda, seconded by Wayne, the Board unanimously approved the recommendation of the Finance Committee to set the FY 2015/2016 levy, at the above stated rates.

Director's Report: Please refer to the Director's detailed written report for November 2014 Board Meeting and the Comparative Library Circulation Report for September/October, 2013 and September/October, 2014.

The Director brought up the following other matters to the Board for information, discussion, and appropriate action:

Director's Report-continued:

1. Mascoutah High School Finals Night - *Upon a motion by Frank, seconded by Wayne, the Board unanimously approved the early closing of the library on December 16, 2014 at 5:30 p.m.*
2. Staff Appreciation & Holiday Gifts – *Upon a motion by Wayne, seconded by Frank, the Board unanimously approved the purchase of gift cards for the staff, within the usual and customary amount spent for this purpose.*
3. Disposal of shelving units – *Upon a motion Linda, seconded by Roger, the Board unanimously approved the disposal of shelving units, no longer needed by the library, by offering them for free to non-profit organizations in the community.*

Old Business: Approval of joint actions by the Director, Treasurer and Chairman of the Building Committee (being Marian, Frank and Wayne, respectively), as permitted by library policy:

Upon a motion by Roger, seconded by Linda , the Board unanimously approved, confirmed and ratified, by unanimous voice vote, the following acts of the above named individuals.

1. Approved the resurfacing of the parking lot, by Sonnenberg Asphalt Co., Inc. for \$18,489.00.
2. Approved the expenditure of \$2,527.59 for shelving units.

New Business: Christmas Displays for Library Building – It was noted that the Library does not have adequate decorations for use during the holiday season. Marian has asked the City for the name of the company from which it acquired its' new decorations last year. She presented the Board with various possible designs that the Board might be interested in acquiring for the library. Cost of the decorations could be covered by the General Fund, with possible help from the Friends of the Library.

After discussion, the Board asked Marian to pursue this matter and gather further information about Christmas displays.

Committee Meetings: Scheduled to meet are: the Finance Committee to work out a new Budget in January 2015, the Personnel Committee to discuss staff wages in February 2015, and the Policy Committee to review policies in February, 2015.

Adjournment: There being no further business, President Nancy declared the meeting adjourned at 8:03 p.m. The next Board Meeting will be on January 20, 2015 at 7:00 p.m.

Merly T. Friedland
Secretary