

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
JANUARY 15, 2013

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the library on January 15, 2013 at 7:00 p.m.

The following named Trustees were present: Nancy Larson, Roger Grodeon, Wayne Wilhelm, Suzy Friederich, Linda Tribout, Anne Schorr, Jordan Kneschke and Merly Friedland; absent was Frank Bandre. Also present was Library Director Marian Albers. The Board welcomed its guests for the evening, Mayor Gerry Daugherty and City Manager Cody Hawkins.

President Nancy Larson presided and Merly Friedland recorded the minutes.

Mayor Daugherty expressed thanks and appreciation for the services rendered by the Library to the community throughout the year.

City Manager Hawkins gave a detailed presentation of a proposed energy saving system, as prepared by EPM, manufacturers of computerized temperature control systems. About 9 buildings in the City, including the Library, have been identified as possible participants in the system. In particular, the utility cost analysis and discussion thereof were focused on the potential impact on the library, involving costs, financing, cash flow, pollution reduction and total energy savings. The Board thanked the City Manager for coming tonight and asked for more time to study the proposal. The Board will make a decision on this matter before the City negotiates a contract with EPM.

The Board then acted on the rest of the agenda for this meeting. The minutes of the meetings on September 18, 2012 and November 20, 2012 were approved as written.

Financial Report: Marian presented the Balance Sheet as of December 31, 2012 and the statements of income and expenses for the month of December, 2012 and the year-to-date period from May 1 to December 31, 2012. We have received nearly all of the property tax monies, or 99.8% of budgeted amount. Expenses are generally in line with the budget. Operating funds are at favorable levels.

Upon a motion by Roger, seconded by Linda, the Board unanimously approved the above stated financial statements and ordered that the same be filed for audit.

Finance Committee Report: On behalf of the Committee, Anne presented, and recommended for Board approval, a Proposed Budget for FY 2013-2014 in the amount of \$348,138. This amount is \$9,300 or 2.7% over the previous year's budget. Marian explained certain increases and decreases in some expense categories, including those that were based upon current year's experience with the new system and expansion of library services as well.

Finance Committee Report - continued: After discussion, following action was taken.

Upon a motion made by Suzy, seconded by Jordan, the Board unanimously accepted the foregoing stated recommendation of the Finance Committee and approved the Proposed Budget for FY 2013-2014 in the amount of \$348,138.

Director's Report: Please refer to the Director's written report for January 2013, with statistics on circulation and interlibrary loans, for November & December 2012 vs. the same months in 2011, and non-resident registrations for FY 2012-2013. The report included comments and updates on: 1) Roof Grant Funds 2) Personal Property Replacement Tax issue 3) Bike Rack 4) Meeting Room Tables 5) Miscellaneous Shelving 6) Painting the Library 7) Computer for Board Treasurer 8) Director & Staff meetings & events, and 9) Meeting and Study Room Use.

The Director then brought up for discussion and Board action the following matters:

List of Building Projects with Roof Grant Monies - Please refer to attached list.

The Board approved, by unanimous voice vote, the attached listed projects to be funded by the Roof Grant, in the aggregate amount of \$51,984.79. Motion by Roger, second by Suzy.

Bike Rack – Board approved the purchase of a bike rack for patrons' use for less than \$300. Motion by Linda, second by Anne.

Replace Meeting Room Tables – Board approved the replacement of meeting room tables for \$724. Motion by Jordan, second by Suzy.

Recycle – Board approved the recycling of miscellaneous shelving. Motion by Linda, second by Anne.

Closing of the Library – Board approved the closing of the Library for remodeling and painting, on dates to be set at the discretion of the Director. The Board will be informed of the closing dates by e-mail. Motion by Roger, second by Anne.

Computer for Board Treasurer – Board approved the purchase of a computer for the Board Treasurer for accounting/recordkeeping purposes for \$834.25 . Motion by Anne, second by Wayne.

Old Business: Phil Lenzini, attorney, has agreed to represent the Library on the Personal Property Replacement Tax (PPRT) issue. He is compiling relevant data and will be meeting with us in the near future.

Closed Session : Pursuant to 5ILCS 120/2.c1 of the Illinois Library Rules & Laws Manual, Linda made a motion, Anne seconded , and the Board approved to go into a closed session at 8:25 p.m. to address personnel matters.

Closed Session - continued :

On a motion by Linda, seconded by Suzy, the Board approved the adjournment of the closed session at 8:50 p.m. and the return to open public meeting immediately thereafter.

New Business: 1) Energy Saving System Proposal – please refer to the above presentation by City Manager Cody Hawkins.

2) Correspondence - Thank You Letters from Holy Childhood Dinner Auction Committee (for contribution to their 19th annual dinner auction) - Special Olympics Illinois (for donation of Christmas Book & Toy Basket) - Mascoutah Township (for providing space for a donation box) Mascoutah Senior Center (for donation of a basketful of goods for their Wine and Cheese party) Kent Schroeder & Family (for friendship & flowers for Mary’s funeral) - Jon & Cassy (for parade participation).

3) Gratefully acknowledged the Christmas gift of cash from Mr. Kevin Kruse and Christmas card greetings from our patrons.

Adjournment: There being no further business, President Nancy, declared the meeting adjourned at 8:55 p.m. The next Board Meeting will be held on March 19, 2013.

Merly T. Friedland
Secretary