

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
MARCH 20, 2012

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the library on March 20, 2012 at 7:00 p.m.

Trustees present and constituting a quorum were Nancy Larson, Suzy Friederich, Anne Schorr, Jordan Kneschke and Merly Friedland; absent were Roger Grodeon, Frank Bandre, Wayne Wilhelm and Linda Tributou. Also present was Library Director Marian Albers. Our guest for the evening was Councilman Paul Schorr.

President Nancy Larson presided and Merly Friedland recorded the minutes.

The loan agreement for the civil war muster rolls was added to the agenda. No public comments were heard or submitted. The minutes of the last two Board meetings held on January 17, 2012 and February 13, 2012 were approved as submitted.

Financial Report: Marian presented the Balance Sheets as of the end of January 31, 2012 and February 29, 2012 and the related monthly and current fiscal year-to-date Statements of Income & Expenses. The final tax check was for \$19,635, suggesting that tax receipts for the current fiscal year may be under budget by approximately \$1,000 while total expenses are expected to be lower than budgeted amounts.

Upon a motion by Suzy, seconded by Anne, the Board unanimously approved the above stated financial statements and ordered that the same be filed for audit.

Personnel Committee: The Committee submitted the salary schedule for FY2012-2013 and recommended, for Board approval, salary increases for the staff members. Following review of the current and proposed salary levels, the following action was taken.

Upon a motion made by Anne, seconded by Jordan, the Board unanimously approved the recommendation of the Finance Committee to grant pay increases to the staff, as submitted.

Building & Grounds Committee: Wayne to make a report later.

Director's Report: Please refer to the Director's written report for January and February 2012, with details on circulation statistics, interlibrary loans, other resources, and non-resident registrations. The report included comments and updates on: 1) Computer Purchase 2) Roof Grant 3) Landscaping 4) Change of May Board Meeting Date 5) Book Sale 6) Director's meetings/events, and 7) Meeting and Study Room Use.

The Director brought up the following other matters for Board information and appropriate action:

1) Roof Grant – The library expects to receive Live and Learn Grant money in November or December of this year. Prior to receipt of the money, the Board feels it is now appropriate to seek bids and have the roof replacement done, subject to advise, confirmation and consent of the State Library, by its Mark Shaffer.

Upon a motion made by Suzy, seconded by Jordan, the Board unanimously approved the opening of bids for and the actual replacement of the library building's roof, subject to confirmation by the State Library prior to receipt of the grant money and further authorized Marian to sign any and all documents required for the full implementation of the Live and Learn Grant.

2) Landscaping – Paul Schorr gave an evaluation of the landscaping on the front side of the building and made valuable suggestions for improvement. The shrubs have been trimmed back too hard. There was a discussion of

the spread of stones versus mulch. Stone is more desirable for weed control and cuts down on maintenance costs. Chemical application in early fall will control weed growth or germination.

Suzy suggested the redesigning of the Memorial Garden for Willie to allow space and create a more pleasant sight. She suggested incorporating this project with the landscaping plan for the front of the building. *(It is noted that Paul and the Board did a close look of the Memorial Garden and the surrounding area immediately following the adjournment of the Board meeting).*

The Board expressed thanks and appreciation for Paul's offer of professional help, for him to come up with a landscaping plan around the front of the library by the next Board meeting.

3) Change of Meeting Date, due to conflict with the 175th anniversary celebration of the City of Mascoutah. ***The Board agreed, by unanimous consent, to change the date of the next Board meeting to May 22, 2012.***

4) Book Sale – to be held on March 30, 31, and April 2, 2012. Changes in book prices will take effect.

Unfinished Business: None

New Business: 1) Loan agreement covering the original Civil War Muster Rolls.

Upon a motion made by Suzy, seconded by Anne, the Board unanimously approved the document entitled "Loan Agreement For Civil War Muster Rolls" between the Mascoutah Public Library and the Mascoutah History Society.

2) Relative to the 2011 Business Grant through the Illinois State Library from the Small Business Administration, a list of equipment for loan to local patrons and businesses will be made available to the Chamber of Commerce.

Adjournment: There being no further business, President Nancy, declared the meeting adjourned at 8:05 p.m. The next Board Meeting will be held on May 22, 2012.

Merly T. Friedland
Secretary