

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
MAY 21, 2024

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the library on May 21, 2024, at 6:15 p.m.

Trustees present were Nancy Larson, Roger Grodeon, Frank Bandre, Scot Erickson, Suzy Friederich, Jordan Rehfeldt, Kay Connolly and Merly Friedland; absent was Wayne Wilhelm, Also present was Library Director Joel Pikora.

President Nancy Larson presided and Merly Friedland recorded the minutes.

The Board warmly welcomed its guests at tonight’s meeting, namely: Leanne Furby and Anna Yackle of the Illinois Heartland Library System, Jackie Jones and Jeanine Sheppard of the Mascoutah School District 19, and Sierra Taylor, intern from SIUE.

Additions to Agenda – None. Public Comments – None.

The minutes of the last Board meeting on March 28, 2024 were approved as written.
(Motion by Scot, second by Kay)

Financial Report: Frank presented the Balance Sheet as of April 30, 2024, the statements of income and expenses for the months of March & April, 2024 and the fiscal year from May 1, 2023 to April 30, 2024. Frank reported on the financial condition of the Library and result of operations for the fiscal year ending April 30, 2024. The following summarizes the actual and budgeted income and expenses.

Account	<u>Actual</u>	<u>Budget</u>	<u>% of Budget</u>	
Property Taxes	\$386,894	\$395,190	97.90 %	Under
Other Taxes & Levies	81,102	81,910	1.00%	Under
General Revenue, Other Income	<u>52,972</u>	<u>38,282</u>	138.37%	Over
TOTAL INCOME	\$520,968	\$515,382	101.08%	Over
TOTAL EXPENSES	<u>(501,016)</u>	<u>(519,079)</u>	96.52%	Under
NET INCOME	<u>\$ 19,952</u>			

CASH & INVESTMENTS/NET EQUITY **\$475,234**

The year ended with a Surplus of \$19,952. Frank is going to review the Reserve Funds and make recommendations to the Board of any changes and adjustments necessary to meet our spending plans as well as long-term goals.

The Board unanimously approved the above financial statements and ordered that the same be filed for audit.
(Motion by Jordan, second by Roger)

Building Committee Report: The Committee met on May 6 to address the water problem in the Children’s area due to leaking and severe clogging. No water was noted on the dry wall. Scott Ross of Absolute Clean had taken care of the problem which was caused by the shifting of landscaping rocks during the storm. The area will continue to be monitored to see if there are other underlying causes.

Director’s Report: Please refer to the Director’s written report for the May 21, 2024 Board Meeting relating to operations and activities since the last meeting, the comparative Library Circulation Report for March & April, 2023 versus March & April, 2024, Non-Resident Registrations and Library Programming Report covering the last two months.

The library has been very busy in March and April, engaging in various activities which included partnership with Brightly Senior Living to bring services to their residents, hosting an eclipse education event, hosting a blood drive with the Red Cross, welcoming end of year class visits from Mascoutah Elementary School, hosting another owl talk from Mark Glenshaw, involvement with the Metro East Youth Art Show and conducting several youth activities with the Leu Civic Center.

Joel attended the Director’s University 2.0 from April 8 to 11. On April 19, Ivy, Jenna Smith, along with the Civic Center Director, gave presentations at the Reaching Forward South library conference. A lot of useful knowledge and information on the library world were gained from their participations.

The library is warming up for the summer programs, starting with a Kickoff on June 8th at Scheve Park with a foam party. The summer programs offer a variety of activities suited for various age groups -young children and their families, adults, teens and many more.

Old Business: A) MSD 19 Student Cards – The requirements for the implementation of this program have finally been met and approved. Thereupon, an Intergovernmental Agreement for Library Services between the Mascoutah Public Library and the Mascoutah SD #19 was presented to the Board for review and approval.

After discussion, the Board unanimously approved the above said Agreement in its entirety, as presented. The Board further authorized the Director or other Board officers to execute said Agreement on behalf of the Mascoutah Public Library.

(Motion by Scot, second by Suzy)

B) iLead Trustee Training for the Board Mentor Program – The Board watched a video of the iLead Trustee Training for the Board Mentor Program. Leanne Furby and Anna Yackle of IHLS led the presentation and discussions. The video was very educational and informative; the iLead Trustee Learning Portal is an interactive guide for the Illinois public library trustees, covering legal and fiscal responsibility, strategic planning, policy building, trustee role and duties and more. The Board was very grateful for the opportunity of acquiring detailed knowledge of this Program. A big “Thank You” to our presenters!

C) Vote on Board Officers and Committee Appointments.

The Board approved, by acclamation, the following named persons to serve as officers and committee members during FY2023-2024: *(Motion by Suzy, second by Scot)*

President- Nancy Larson

Vice President-Wayne Wilhelm

Secretary-Merly Friedland

Treasurer – Frank Bandre

C) Vote on Board Officers and Committee Appointments : continued.

Building & Grounds - Wayne Wilhelm (Chairman) Suzy Friederich, Scot Erickson, Joel Pikora
Finance - Frank Bandre (Chairman) Merly Friedland, Roger Grodeon, Joel Pikora
Policy - Wayne Wilhelm (Chairman) Jordan Rehfeldt, Kay Connolly, Joel Pikora
Personnel - Nancy Larson (Chairman) Roger Grodeon, Kay Connolly, Joel Pikora

New Business: After review and discussion, the Board approved the following expenditures:

- A) By unanimous voice vote, the Board approved the payment of \$3,239.00 to Healthy Home Pest Control for termite treatment. (*Motion by Frank, second by Jordan*)
- B) By unanimous voice vote, the Board approved the service quote of \$5,000 from Patron Point to cover annual subscription to its newsletters and marketing materials. (*Motion by Suzy, second by Roger*)

Discussion - None.

Adjournment: There being no further business, President Nancy declared the meeting adjourned at 8:05 p.m. The next Board Meeting will be at the Library on August 20, 2024 at 6:15 p.m

Merly Friedland
Secretary